



DIRECTORATE OF UNIVERSITY EXAMINATIONS
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by Govt. Act No. 30 of 2008)

Kukatpally, Hyderabad – 500085, Telangana (India).

Phone: Off: 040-23156113 Web: www.jntuh.ac.in E Mail: dejntuh@jntuh.ac.in

Dr. G.KRISHNA MOHANA RAO

B.Tech., M.E. (IISc) Ph.D.

Senior Professor of Mechanical Engineering &

DIRECTOR

Lr.No.-1586/DUEX/JNTUH/ B.Tech. I Year I Semester (R25) BioTechnology Branch (For Constituent Colleges Only) Regular Examinations March-2026 Date: 10-02-2026.

To
 The Principals of
 All the JNTUH Constituent colleges B. Tech. course.

Sir/Madam,

Sub:- JNTUH-Directorate of University Examinations B.Tech. I Year I Sem (R25) BioTechnology Branch (for Constituent colleges only), Regular Examinations March-2026 -Instructions to the Principals-Reg.

* * * * *

The Principals of the Constituent Colleges are hereby informed that the University Examination Branch issues notification for the conduct of B. Tech. I Year I Sem (R25) BioTechnology Branch (for Constituent colleges only) Regular Examinations during March-2026.

This notification is issued for the conduct of following examinations:

1.	B. Tech. I Year I Sem. (R25) - BioTechnology Branch (for Constituent Colleges only) Regular Examinations
-----------	--

The Principals are requested to note the following instructions:

- Every college has to make the consolidated fees (Exam. Registration fee + Condonation fee + part-1 cut slip penalties) payment for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC/RTGS/GRPT Code: SBIN0021008).
- The Student registration should be done through the specified URL address given in the tables

COLLEGE CODES	URL address
01, JJ , VD, SS, RS, XX, XY, XW	http://registrations1.jntuh.ac.in/olrconstituent

(Contd.2)

3. Deadlines for different schedules of events, schedule for booklet collections and the other details are mentioned here under.

STUDENT EXAMINATION REGISTRATION SCHEDULE

EVENT	<i>Start date of registration for Regular Exams (at respective colleges)</i>	<i>Last date of registration for Regular Exams (at respective colleges)</i>	<i>Date for Consolidated Fees Payment (Single RTGS transfer For Regular Exams and condonation fee)</i>
Exam Registration Without Late Fee	12-02-2026	20-02-2026	06-03-2026 For I Year I sem Reg
Exam Registration With Late Fee of Rs.100/-	21-02-2026	25-02-2026	
Exam Registration With Late Fee of Rs.1000/-	26-02-2026	02-03-2026	
Exam Registration With Late Fee of Rs.2000/-	03-03-2026	05-03-2026	
Exam Registration With Late Fee of Rs.5000/-	06-03-2026	07-03-2026	
Exam Registration With Late Fee of Rs.10000/- * This late fee application should be manually submitted along with demand draft. at the University examination branch JNTUH	08-03-2026	before the day of end exam	

Following activities need to be completed before coming for the collection of exam stationary

a. Submission of Consolidated fees (Exam. Registration fee + Condonation fee + part-1 cut slip penalties) transfer receipt. b. Submission of year-wise detained lists and Condonation lists c. Hard copy of proposed list of observers (minimum of six members). The soft copy of the list should be mailed to the ACE concerned before the time deadline specified by respective ACEs. d. Submission of clearance certificate wherever necessary.	College wise schedule is given in the table below
Collection of pre-printed Answer booklets and practical OMR answer sheets as mentioned in the table below, by submitting the receipt obtained from the counter to the officer concerned.	07-03-2026 Refer the table below
Uploading of Attendance of last fortnight by the college for I-I Regular students BioTechnology Branch for Constituent colleges.	27-02-2026 (03.00 pm)
Detained and Condonation list will be generated by the University	04-03-2026
DD Report available for Downloading and making payment	06-03-2026
Downloading (through examination portal) and issue of hall-tickets	07-03-2026
Intimation of discrepancies in the pre-printed answer booklets to Examination Branch in person only by college representative	07-03-2026
Collect the correct answer booklets of discrepancy cases	08-03-2026
The last dates for uploading Internal marks	04-03-2026
The last dates for uploading external lab marks	07-03-2026
Submission of consolidated Internal and external lab marks hard copy on or before to Addl. Controller of Examinations (Online)	09-03-2026

(Contd.3)

ANSWER BOOKLET COLLECTION SCHEDULE
(for All B.Tech. I Year I Sem)

S.NO	DATE	COLLEGE CODES	Officer concerned for issue of stationary
1.	07-03-2026	01, JJ , VD, SS, RS, XX, XY, XW	ACE-1 (Dr K Vasantha kumar)

Amount to be retained by College

<i>Year & Semester B.Tech (for constituent Colleges only)</i>	<i>Regular (Rs.)</i>
<i>I Year I Sem (R25)</i>	325/-

* Logistic postal service, ** Hall Ticket charges *** ***Remuneration for Host center should be calculated as per Lr.DE/JNTUH/EB/Remuneration/Change of center/2012dt:26-06-12***

Condonation fee to be collected

I Year I Semester Condonation Fee for each student	Rs 600 /-
--	-----------

4. The Principals are requested to verify the eligibility of candidates for examination registration, ensuring that the students have undergone the prescribed regular study of previous years/semesters and have secured the required number of credits for promotion, as per the existing academic regulations. Only eligible candidates should be permitted to register for the University examinations. Any deviation from this will be viewed seriously.
5. In the case of regular students attending class-work, the students shall be permitted to pay the examination fee for the regular examinations of I Year I Semester only when the attendance requirement is satisfied by considering the presumptive attendance for one week. However, examination registrations must be completed strictly within the timelines specified in this notification. If any student is detained due to a shortage of attendance but has already paid the examination fee, arrangements must be made to refund the regular examination fee before the consolidated fees are transferred to the University.
6. **As per the Proceedings of JNTUH Ref. No. JNTUH/EB/11148/2/2018, dated 20-01-2018, certain benefits have been extended to Physically Handicapped (PH) students such as exemption from payment of examination fees and relaxation in pass marks. These benefits apply to students with permanent disabilities, including deaf, dumb, hearing impaired, orthopedically handicapped, and visually impaired categories. The Principals are requested to submit the certificate of permanent disability only once, at the time of admission. The same will remain valid for the entire duration of the course. There is no need to submit disability proof for every series of examinations (in case of permanent disability).**
7. Uploading faculty details for each registered subject of the regular examination series using the designated portal menu is mandatory for the purpose of assigning them Spot Valuation duties or as Examiners/Resource Persons for confidential works. If the faculty member is already registered as a valuer, the corresponding Valuer ID must be updated. If any faculty member is not available for Spot Valuation duty, the appropriate menu service should be used to mention the same.

(Contd.4)

8. The University Examination Branch shall issue individual faculty orders for Spot Valuation duty. Additionally, a communication will be issued to the Principal of the parent college regarding the nominated faculty members. The respective colleges must relieve and depute the nominated faculty without fail and treat the absence as *On Duty (OD)*. Their attendance will be recorded as present in the University BAS system.
9. All the Principals are requested to take proper care in uploading and sending the hard copy of Internal Marks for all regular students, who are promoted in that semester irrespective of their registration / non-registration for University examinations.
10. The Lab External Marks for each lab examination must be uploaded using the respective registration portals. After successful upload and freezing, both the examiners and the Principal must sign the system-generated PDF report. These reports must be submitted on the first day of the University examinations along with the consolidated hard copy of internal marks.
11. Principals are informed that if the award lists of Lab Examinations and consolidated internal marks hard copies are not received by the University Examination Branch on or before the scheduled date, such students will be marked Absent in results and no corrections will be entertained thereafter.
12. Requests for Challenge Valuation will be accepted **only** for the candidates who have already applied for Revaluation in that specific subject.
13. If RC/RV results are not declared by the commencement of examination registrations, candidates are advised to register for examinations as per the schedule, even for failed subjects under RC/RV. If the candidate passes after RC/RV results are released, the Principals shall ensure a refund of the examination fee paid for those subjects and transfer the consolidated fee to the University excluding that refunded amount.
14. Do not carry out any correction in the subjects registered after the registration deadline. Even for the candidates who pass in RC/RV, deletion should not be done. All such cases will attract the late fee which is prevailing on that date of correction. The registrations of such students who passed in RC / RV will be deleted by the exam branch before the generation of DD report. If revaluation/ challenge valuation result are declared after the generation of DD report, that amount will be shown as credit and adjusted in the next series of examinations. All the requests for other types of corrections are to be made separately by the Principals on their letterheads to DE.
15. While collecting University examination stationery, the envelopes containing returned marks memos (due to RC/RV or name corrections) should be submitted at the counters.
- 16. Any deletion request after approval of examination registration attracts a fine of Rs.300/- per student per semester for regular students admitted from the A.Y. 2025-26 onwards.**
- 17. If any subject correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.300/- per subject, per student. Hence the Principals are requested to thoroughly verify before carrying out the registrations for regular students admitted from the A.Y. 2025-26 onwards.**
18. Uploading information regarding the usage of blank answer booklets is mandatory. Failure to do so may lead to non-declaration of results. The Part-1 cut slips of the used blank answer booklets (typically a very small number in each college) must be sent in separate pre-printed envelopes, which will be supplied along with the examination stationery.

(Contd.5)

19. On the last day of the regular examination series, one sealed envelope containing the Part–1 cut slips of used blank answer booklets must be sent along with the last exam answer scripts through the postal van. Similarly, on the last day of the supplementary examination series, the second sealed envelope must be sent. The envelope should be clearly labeled in bold letters as “USED BLANK BOOKLETS PART–1 CUT SLIPS”.
20. If any college utilizes blank answer booklets without furnishing student details, the D-Form cannot be generated. Necessary software enhancements are being carried out to enforce this rule. Hence, Principals are informed to keep the cut slips of used blank answer booklets ready **before** generating the PDF report of the D-Form for that examination session.
21. The D-Form for each session must be uploaded within one hour after the completion of the examination, duly incorporating details of malpractice/court cases, if any. If a college fails to upload the D-Forms in time, the EDEP question papers for the following day will **not** be released to the Principal’s account. Principals must take utmost care in ensuring timely uploads. Any issues due to technical problems should be immediately brought to the notice of ACE (Online) via the following contact numbers: **9704033577 / 9989980170**.
22. **Whenever a pre-printed answer booklet is found stitched with two OMRs, following decision is to be taken**

S.No	Issue	Decision
1	The students of both the OMR sheets are present for the exams.	The booklet should be given to the candidate whose Particulars are printed on top OMR. The bottom OMR should be torn at perforations, retaining the top OMR.
2	If one of the two students are present and the other student is absent.	Tear off the OMR sheet of absent student at perforations and issue the booklet to the student who is Present.

23. Answer scripts of malpractice cases must be kept in a separate sealed cover and sent on the same day to ACE (Academic & Legal), Examination Branch, JNTUH, Kukatpally, Hyderabad – 500085. Such cases must be reported as Malpractice Cases in the D-Form. However, the answer scripts under *Court Case* category should be included in the main bundle of answer booklets of the same session and addressed to the concerned ACEs. The sealed envelope containing malpractice answer scripts must be labelled prominently in **Red Ink** as: “Malpractice Case Answer Booklets”.
24. Unused blank answer booklets and answer booklets of absent students should be retained at the host college only. Parent colleges are instructed to collect a copy of the Present & Absent Statements (D-Forms) from the host colleges.
25. Blank answer booklets must not be exchanged between colleges. The University Examination Branch maintains a record of booklet serial ranges issued to each college. Any exchange will be treated as malpractice, and strict action will be taken against both issuing and using colleges.
26. Notifications for the students are enclosed along with this letter. The Principals are requested to display the same in the students’ notice board.
27. Any discrepancies in the question papers such as incomplete questions or questions out of syllabus must be reported to the Director of Evaluation within three (3) days of the respective examination. Complaints submitted after this period will not be considered.

28. Part-1 cut slips of answer booklets are to be torn - off at the host centre for all the used answer scripts. Similar to the counting of used answer booklets, the part-1 cut slips are also to be counted. Both the counts must be matched. If any college neglects to remove Part-1 cut slip of any answer script, the matter will be viewed very seriously and a penalty of Rs 1000/- per each un-cut Part-1 slip will be levied and a memo will be issued.
29. Instructions to Chief Superintendents, Invigilators, and Observers shall be strictly followed by all concerned.
30. One Observer will be deputed to each host centre, typically for a duration of one week. On the last day of each spell of Observer duty, the following must be submitted:
- i) Observer diary for all days of duty and observer remuneration bill in a sealed cover.
 - ii) Part-1 cut slips of used blank answer booklets, to be sent through postal van along with the answer scripts.
31. Examination Registrations must be carried out **only** through the JNTUH Examination Registration Portals.
32. Helpline for registration-related issues: **9704033577 / 9989980170** For technical issues, email: **support.registrations@jntuh.ac.in**
33. The Cooperation of the Principals is highly solicited for smooth processing and early declaration of examination results.
34. Following services are available in the student service portal with URL <https://student services.jntuh.ac.in/oss>
- a) Old semester exam question papers (UG, PG & Pre- PhD)
 - b) Syllabus of pervious years
 - c) Convocation notification and other services.
- The principals are informed to encourage students to visit this portal frequently for student services

DATE: 10-02 -2026.

Copy To :

CE, All ACEs, All B.Tech Constituent Colleges,
(through portal), AR (Exams), SDC Section, Concerned Seat Clerk

Yours sincerely
Sd/-
DIRECTOR



EXAMINATION BRANCH
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
KUKATPALLY – HYDERABAD – 500 085

NOTIFICATION FOR B.TECH. - I YEAR I SEMESTER (R25) BIOTECHNOLOGY BRANCH
(CONSTITUENT COLLEGES ONLY) REGULAR EXAMINATIONS MARCH-2026.

B.TECH. - I YEAR I SEMESTER REGULAR EXAMINATIONS (R25) REGULATIONS
[For R25–2025 REGULAR ADMITTED BATCHES ONLY]

The students appearing for the above examinations commencing from **09-03-2026** are informed to note time schedule given below:

EXAM REGISTRATION	START DATE	END DATE
Exam Registration Without Late Fee	12-02-2026	20-02-2026
Exam Registration With Late Fee of Rs.100/-	21-02-2026	25-02-2026
Exam Registration With Late Fee of Rs.1000/-	26-02-2026	02-03-2026
Exam Registration With Late Fee of Rs.2000/-	03-03-2026	05-03-2026
Exam Registration With Late Fee of Rs.5000/-	06-03-2026	07-03-2026
Exam Registration With Late Fee of Rs.10000/- * This late fee application should be manually submitted along with demand draft. at the University examination branch JNTUH	08-03-2026	before the day of end exam

EXAMINATION FEE FOR REGULAR I YEAR I SEM (R25) REGULAR (FOR CONSTITUENT COLLEGES ONLY)

FOR REGULAR WHOLE EXAMINATION (ALL SUBJECTS)	Rs. 1500/-
---	-------------------

Note:

- i. The students have to contact the Principal for online registration of Examinations Regular for the forthcoming University Exams. The exam registrations have to be directly carried out by logging in to University registrations server from the respective colleges.
- ii. As per the Proceedings of JNTUH Ref. No. JNTUH/EB/11148/2/2018, dated 20-01-2018, certain benefits have been extended to Physically Handicapped (PH) students such as exemption from payment of examination fees and relaxation in pass marks. These benefits apply to students with permanent disabilities, including deaf, dumb, hearing impaired, orthopedically handicapped, and visually impaired categories. The Principals are requested to submit the certificate of permanent disability only once, at the time of admission. The same will remain valid for the entire duration of the course. There is no need to submit disability proof for every series of examinations (in case of permanent disability).

- iii. For the students applied for RC/RV, if the results are not declared by the time of start of registrations for exams, the students are advised to register as per the time schedule given in this notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the examination fee paid for passed subjects will be refunded by the concerned Principals and the registrations of the student in that subject will be automatically deleted.
- iv. Hall tickets are to be issued by the Principal only to the eligible candidates who fulfill the academic requirements of the University. The students are informed to note that mere payment of examination fee does not guarantee eligibility for appearing for examination.
- v. Condonation Fee For each Regular Student is Rs.600/-
- vi. **Following services are available in the student service portal with URL [https://student services.jntuh.ac.in/oss](https://student.services.jntuh.ac.in/oss)**
 - a) **Old semester exam question papers (UG, PG & Pre- PhD)**
 - b) **Syllabus of pervious years**
 - c) **Convocation notification and other services.**

Sd/-

Date: 10-02-2026

DIRECTOR